

## **DRAFT WORK PROGRAMME 2015/16**

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### **REASON FOR ITEM**

This report is to enable the Pension Board to review meeting dates and forward plans.

### **OPTIONS AVAILABLE TO THE COMMITTEE**

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

### **INFORMATION**

**All meetings to start at 7.00pm**

<b>Meetings</b>	<b>Room</b>
<b>30 July 2015</b>	<b>CR 4</b>
<b>07 October 2015</b>	<b>CR 6</b>
<b>12 January 2016</b>	<b>CR 5</b>
<b>05 April 2016</b>	<b>TBC</b>
<b>Date in July 2016 tbc</b>	<b>tbc</b>

**PENSION BOARD**

**2015/16 DRAFT Work Programme**

<b>Meeting Date</b>	<b>Item</b>	<b>Officer/member</b>
<b>30 July 2015</b>	<b>Adoption of Terms of Reference / Conflicts of Interest</b>	
	<b>Role of Pensions Board &amp; Statutory Requirements</b>	
	<ul style="list-style-type: none"> <li>• <b>Training &amp; Development</b></li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>Reporting of Breaches procedure</b></li> </ul>	
	<b>Review of Pension Committee Papers</b>	
	<b>Risk Management Report Part II</b>	
	<b>Pension Board Work Programme</b>	<b>Democratic Services Manager</b>

<b>7 October 2015</b>	<b>Training &amp; Development Item</b>	
	<i><b>Review of Pension Fund Policies</b></i>	
	<b>Review of Pension Committee Papers</b>	
	<b>Risk Management Report – PART II</b>	
	<b>Pension Board Work Programme</b>	<b>Democratic Services Manager</b>

<b>12 January 2016</b>	<b>Training &amp; Development Item</b>	
	<i><b>Review of Member Communications including Annual Benefit Statements</b></i>	
	<b>Review of Pension Committee Papers</b>	
	<b>Risk Management Report – PART II</b>	
	<b>Pension Board Work Programme</b>	<b>Democratic Services Manager</b>

<b>5 April 2016</b>	<b>Training &amp; Development Item</b>	
	<b>Review of Pension Committee Papers</b>	
	<b>Risk Management Report Part II</b>	
	<b>Pension Board Work Programme</b>	<b>Democratic Services Manager</b>

<b>Date to be confirmed in July 2016</b>	<b>Training &amp; Development Item</b>	
	<i><b>Draft Annual Report and Accounts</b></i>	
	<b>Review of Pension Committee Papers</b>	
	<b>Risk Management Report Part II</b>	
	<b>Pension Board Work Programme</b>	<b>Democratic Services Manager</b>